



MEETING: CABINET MEMBER - CORPORATE SERVICES  
DATE: Wednesday 13 October 2010  
TIME: 10.00 am  
VENUE: Bootle Town Hall ( This meeting will also be video conferenced at Southport Town Hall)

DECISION MAKER: Councillor Parry  
SUBSTITUTE: Councillor Porter

SPOKESPERSONS: Councillor Shaw Councillor Veidman

SUBSTITUTES: Councillor McGuire Councillor McGinness

COMMITTEE OFFICER: Mike Morris  
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The Cabinet is responsible for making what are known as Key Decisions, which will be notified on the Forward Plan. Items marked with an \* on the agenda involve Key Decisions

A key decision, as defined in the Council's Constitution, is: -

- any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater
- any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

**If you have any special needs that may require arrangements to facilitate your attendance at this meeting, please contact the Committee Officer named above, who will endeavour to assist.**

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# A G E N D A

Items marked with an \* involve key decisions

<u>Item No.</u>	<u>Subject/Author(s)</u>	<u>Wards Affected</u>	
1.	<b>Apologies for Absence</b>		
2.	<b>Declarations of Interest</b> Members and Officers are requested to give notice of any personal or prejudicial interest and the nature of that interest, relating to any item on the agenda in accordance with the relevant Code of Conduct.		
3.	<b>Minutes</b> Minutes of the meeting held on 1 September 2010		(Pages 5 - 8)
4.	<b>Revenue Expenditure, Capital Programme and Performance - 2009/10 Portfolio Final Accounts</b> Joint report of the Chief Executive, Assistant Chief Executive, Interim Head of Corporate Finance and ICT Strategy, Head of Corporate Legal Services, Head of Corporate Personnel and the Environmental & Technical Services Director	All Wards;	(Pages 9 - 26)
5.	<b>Corporate Services Departmental Service Plan 2010/11</b> Report of the Director of Corporate Services	All Wards;	(Pages 27 - 38)
6.	<b>Sickness Absence Position Quarter 1 2010/2011</b> Report of the Interim Head of Corporate Personnel	All Wards;	(Pages 39 - 46)
7.	<b>Adoption of a Sustainable Procurement Policy</b> Joint report of the Interim Head of Corporate Finance and ICT Strategy and the Environmental Protection Director.	All Wards;	(Pages 47 - 52)
8.	<b>Pericles Revenues and Benefits System Replacement</b> Report of the Interim Head of Corporate	All Wards;	(Pages 53 - 58)

9. **Proposed Write-off of Irrecoverable Debts with Balances between £2,000 and £10,000** All Wards; (Pages 59 - 64)  
Report of the Interim Head of Corporate Finance and ICT Strategy
10. **Exclusion of Press and Public**  
To consider passing the following resolution:  
  
That, under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act. The Public Interest Test has been applied and favours exclusion of the information from the Press and Public.
11. **Application for Discretionary Rate Relief** Linacre; (Pages 65 - 72)  
Report of the Interim Head of Corporate Finance and ICT Strategy
12. **Presentation - Support the Occupational Health can provide in Managing Transformation** All Wards;  
To receive a presentation from Moira Greenwood, Health and Safety Advisor